

Work at Home Equipment Requirements

Introduction

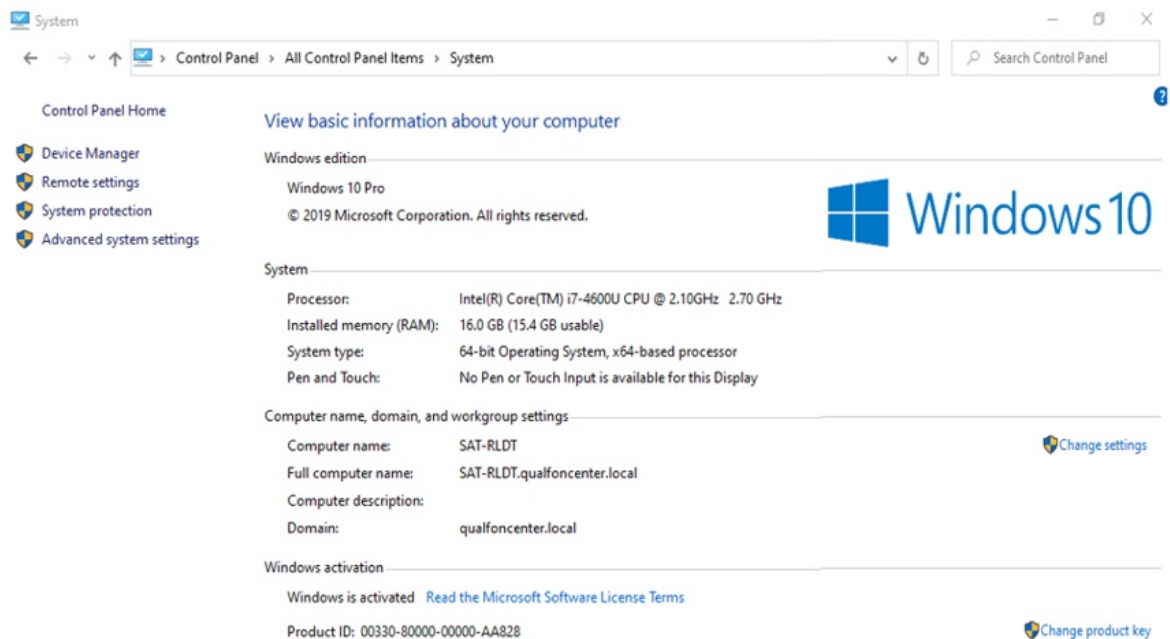
Process details on how to find your PC's personal information.

Additionally, we have a [connection diagnostic](#) that will check to see if “your computer equipment is compatible with our requirements”. Please run the connection diagnostic to ensure your internet meets our business needs. If you find that you’re not compatible, at any time during the tech checks, notify your leadership to help you find ways to become compatible with our system.

Details

Locating Personal PC's Information:

1. From your home computer, go to the **SEARCH BOX** and type **CONTROL PANEL**.
2. Next, find **SYSTEM** in the listing and click on **SYSTEM**.
3. The following screen will appear:



4. Take a screenshot by pressing the **CTRL + ALT + PRT SC** buttons at the same time.
5. Paste, **Ctrl V**, the screenshot into either:
 - An email and send it to your team leader's work email address, copying yourself.
 - A Word document (or other software) and print & deliver to your team leader.

Related Articles

Revision History

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