

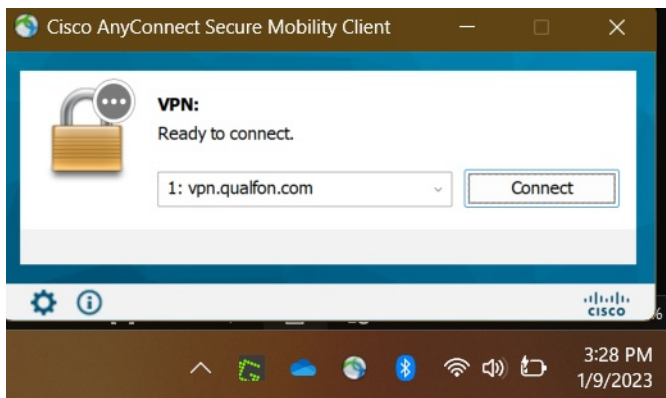
Logging into Qualfon VPN

Introduction

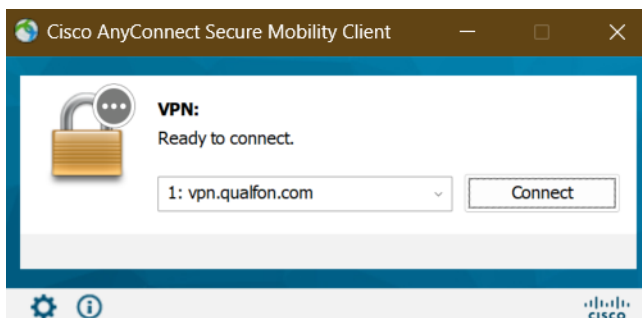
How to log into the Qualfon VPN through Cisco AnyConnect and authenticating via MS Authenticator.

Details

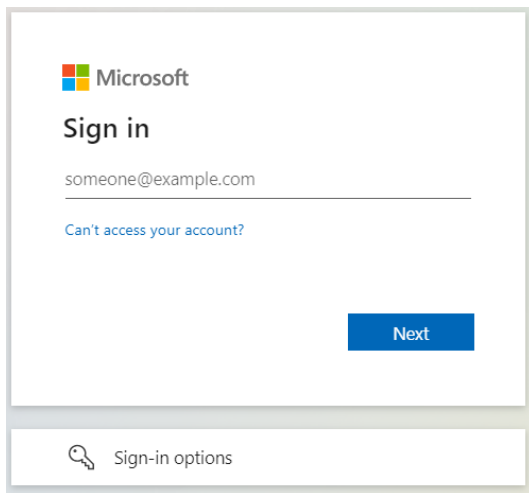
1. Double-click on the “**Cisco AnyConnect**” icon on your desktop, or in the lower right corner near the time/date, this can also be found in your start menu under the list of all programs. (Click the start button/Windows key and type ‘Cisco’.)



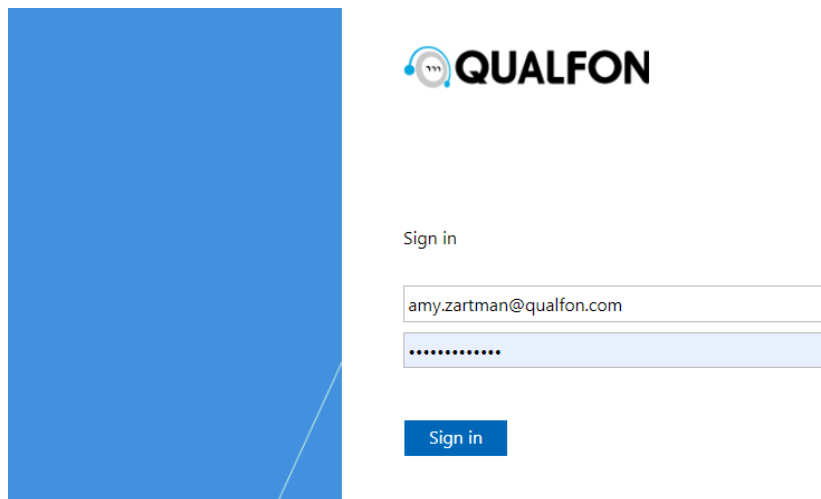
2. Type/select **vpn.qualfon.com** in the Connection box and click **Connect**:



3. A **Microsoft Login** screen will appear, enter your **Qualfon Email address** and click on **Next**.



4. The **Qualfon login** screen will appear. Enter your Qualfon domain credentials, **Username** = firstname.lastname@qualfon.com, and **Password** = Qualfon domain password. Click on **Log On**.




5. MS Authenticator will now display a code on your computer screen as well as notify you on your mobile device:



amy.zartman@qualfon.com

Approve sign in request

 Open your Authenticator app, and enter the number shown to sign in.

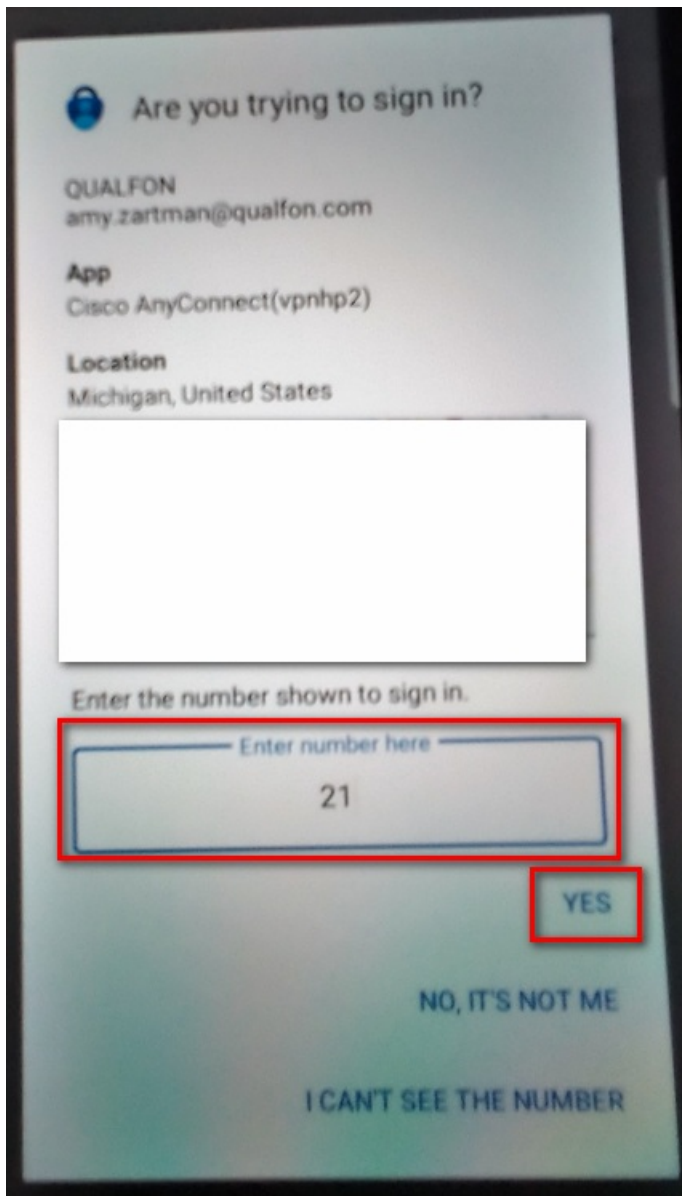
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No numbers in your app? Make sure to upgrade to the latest version.

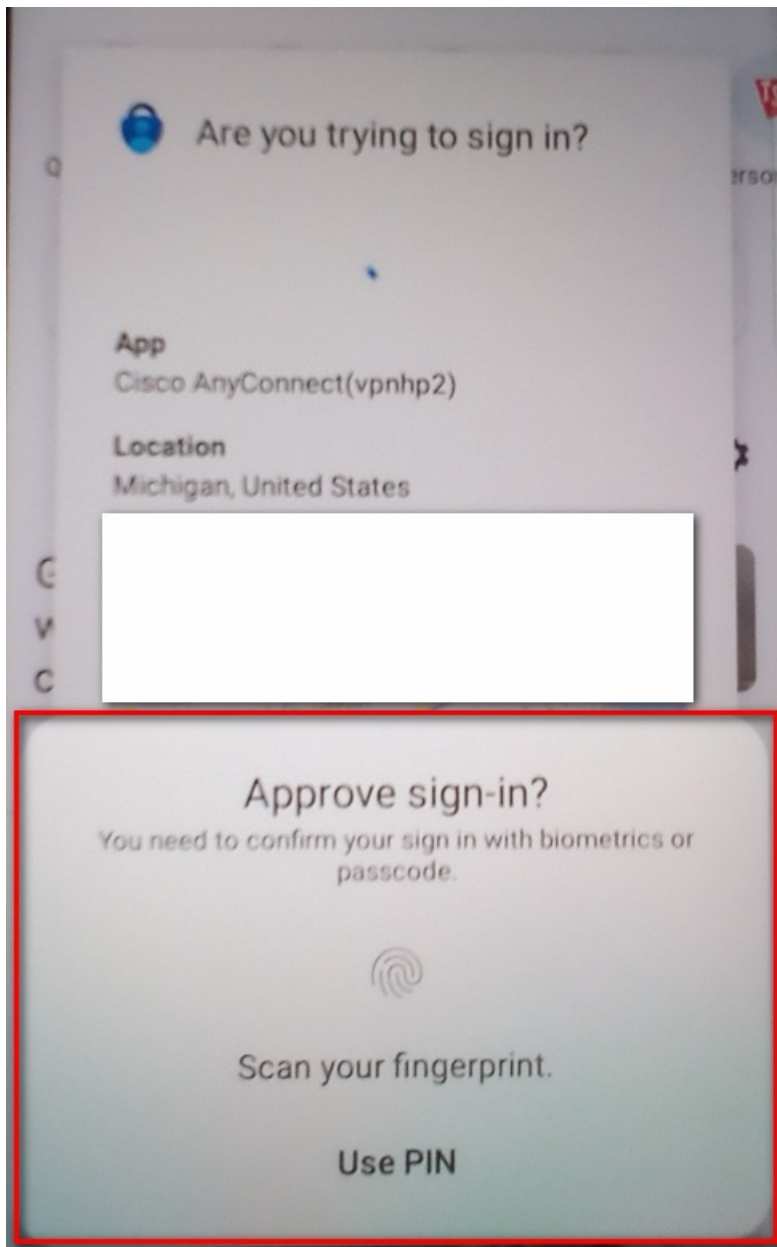
[I can't use my Microsoft Authenticator app right now](#)

[More information](#)

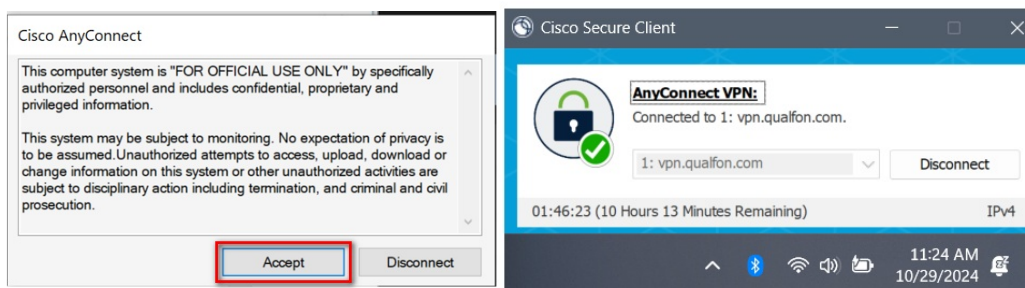
6. Enter that code into the MS Authenticator app on your mobile device and click **YES**:



7. The **Approve sign-in?** box will appear, follow the instructions to enter whatever item to unlock your screen lock (i.e. PIN #, face ID, pattern, fingerprint, etc.) to finish that sign-in.



8. Click **accept** on the Qualfon agreement. You are now connected to the Qualfon network.



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