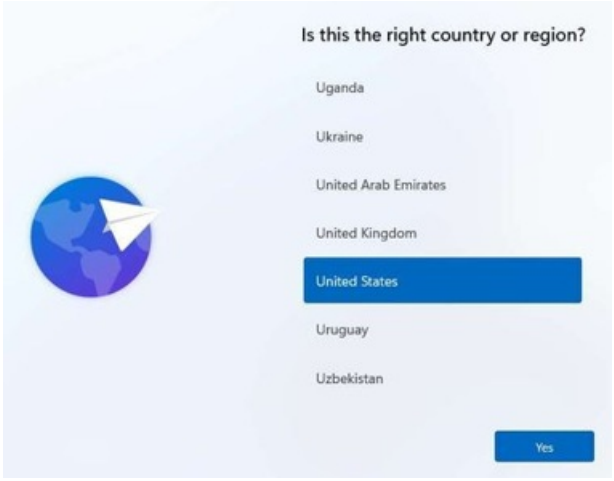
Intune PC Setup

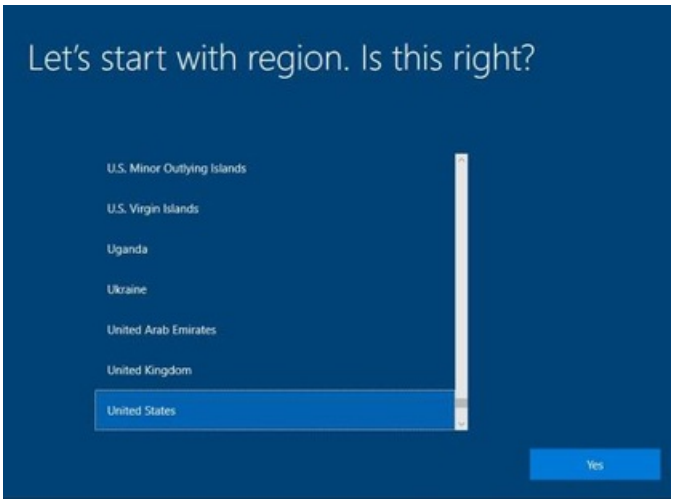
Introduction

This process walks you through signing into your Qualfon PC from the Out of the Box Experience (OOBE). For more information on Intune's role at Qualfon, see here. You must register on MS Authenticator first.

Details

1. If you're using a laptop, plug in the power cable.
2. Turn on your PC. The **start screen may look different** depending on your device.
3. You'll see:
    - **"Let's Add Your Microsoft Account"** (covered in Step 4), **or**
    - Prompts to select **Region**, **Keyboard Layout**, and set up **Wi-Fi** (for laptops).







Is this the right keyboard layout or input method?

If you also use another keyboard layout, you can add that next.

US

Canadian Multilingual Standard

English (India)

Irish

NZ Aotearoa

Scottish Gaelic

Yes



Let's connect you to a network

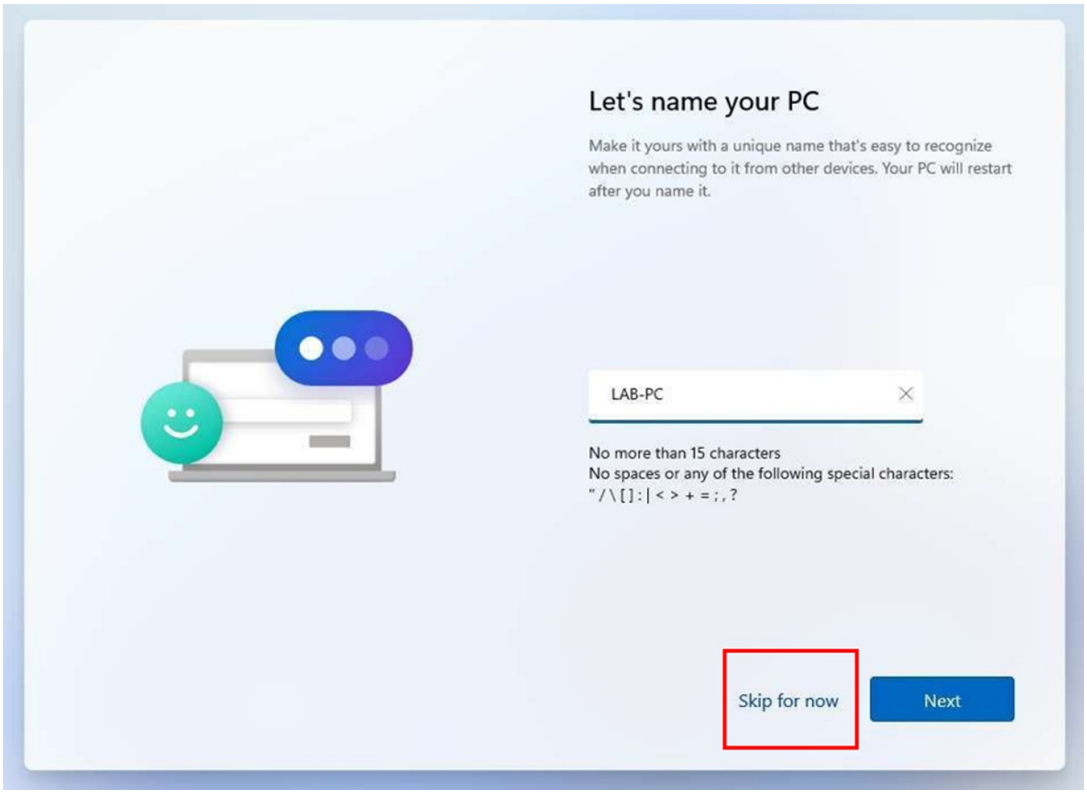
You'll need an internet connection to continue setting up your device. Once connected, you'll get the latest features and security updates.

Ethernet0
Not connected

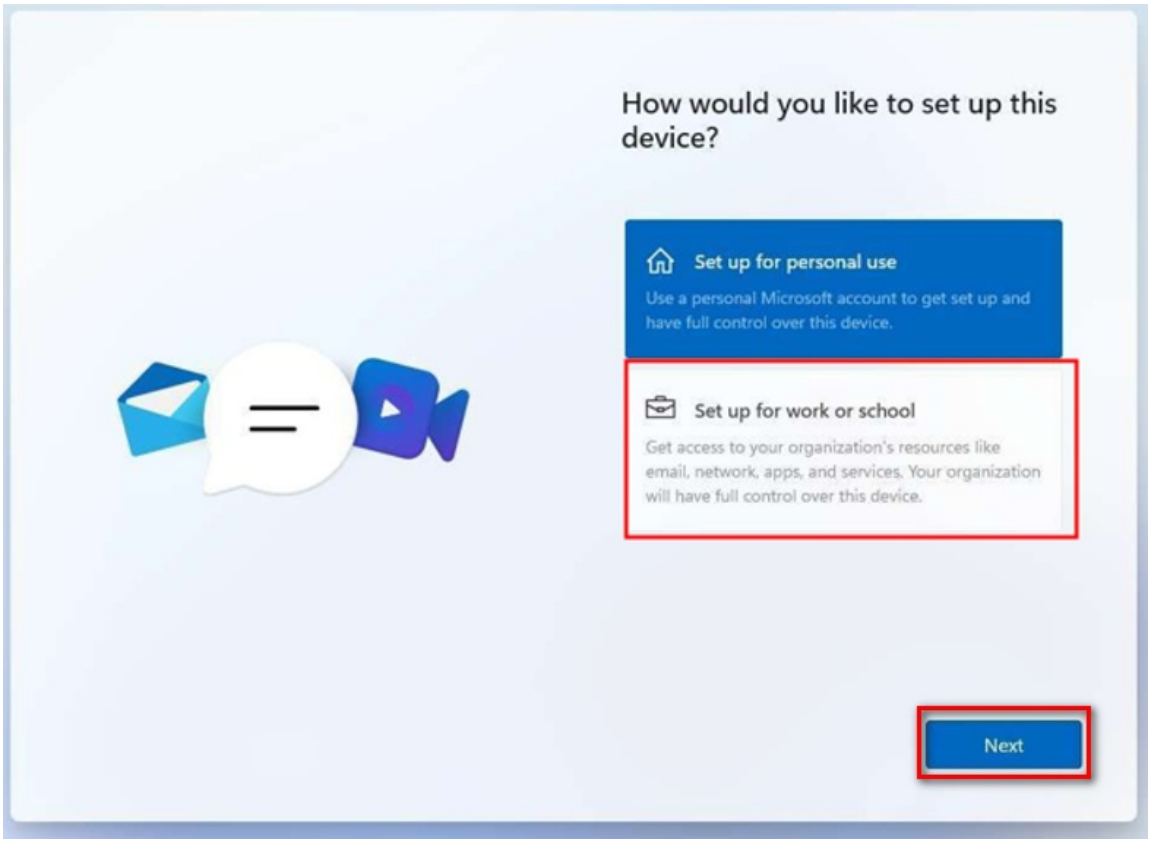
Having trouble getting connected?
For troubleshooting tips, use another device and visit aka.ms/networksetup

Next

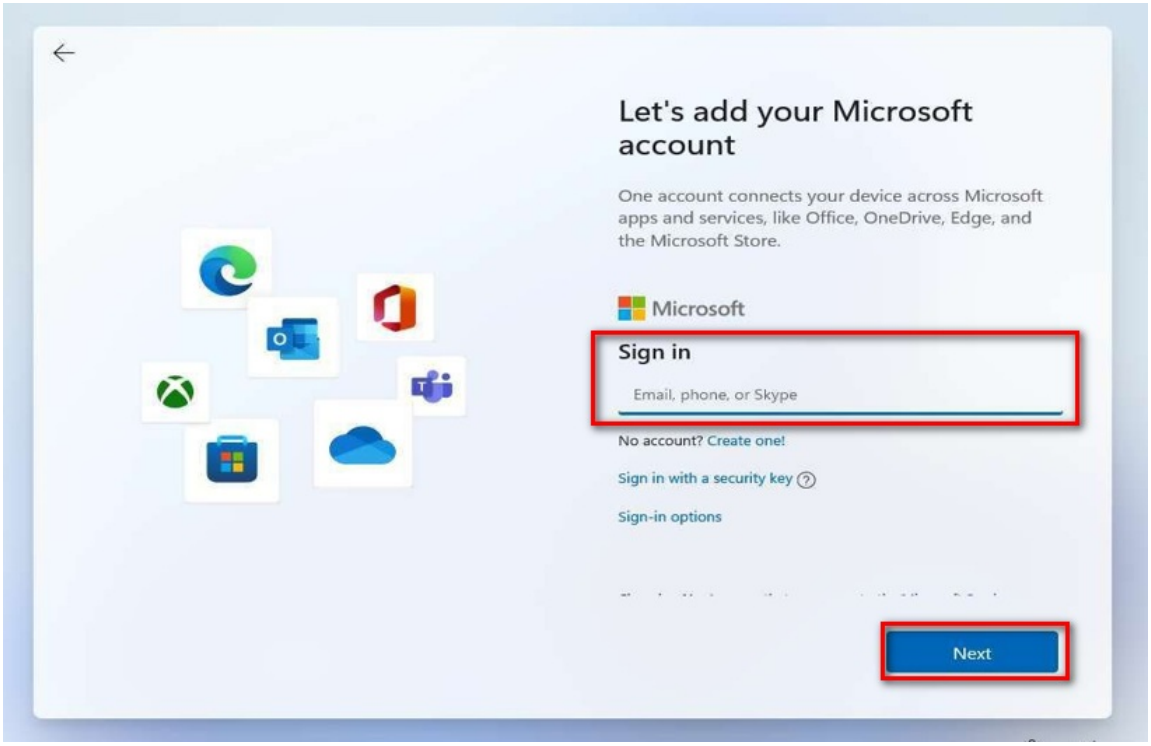
- If you see the **“Let’s name your PC”** screen, click **Skip for now.**
    - You don’t need to enter a name now—this will be set up automatically after you sign in.



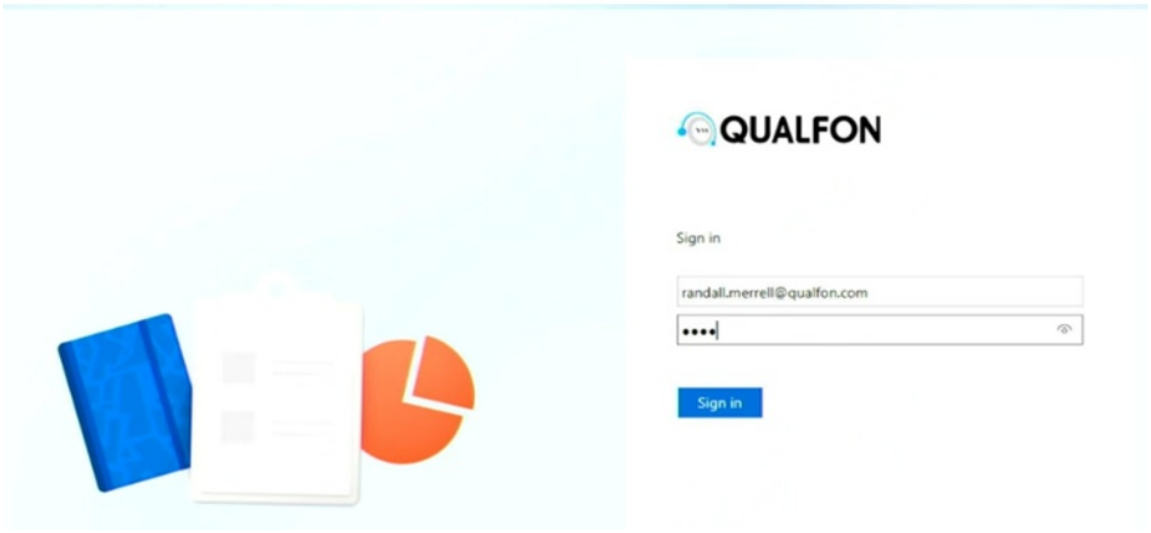
4. Continue Setup
    A. Select “**Set up for work or school**”. Click **Next**.



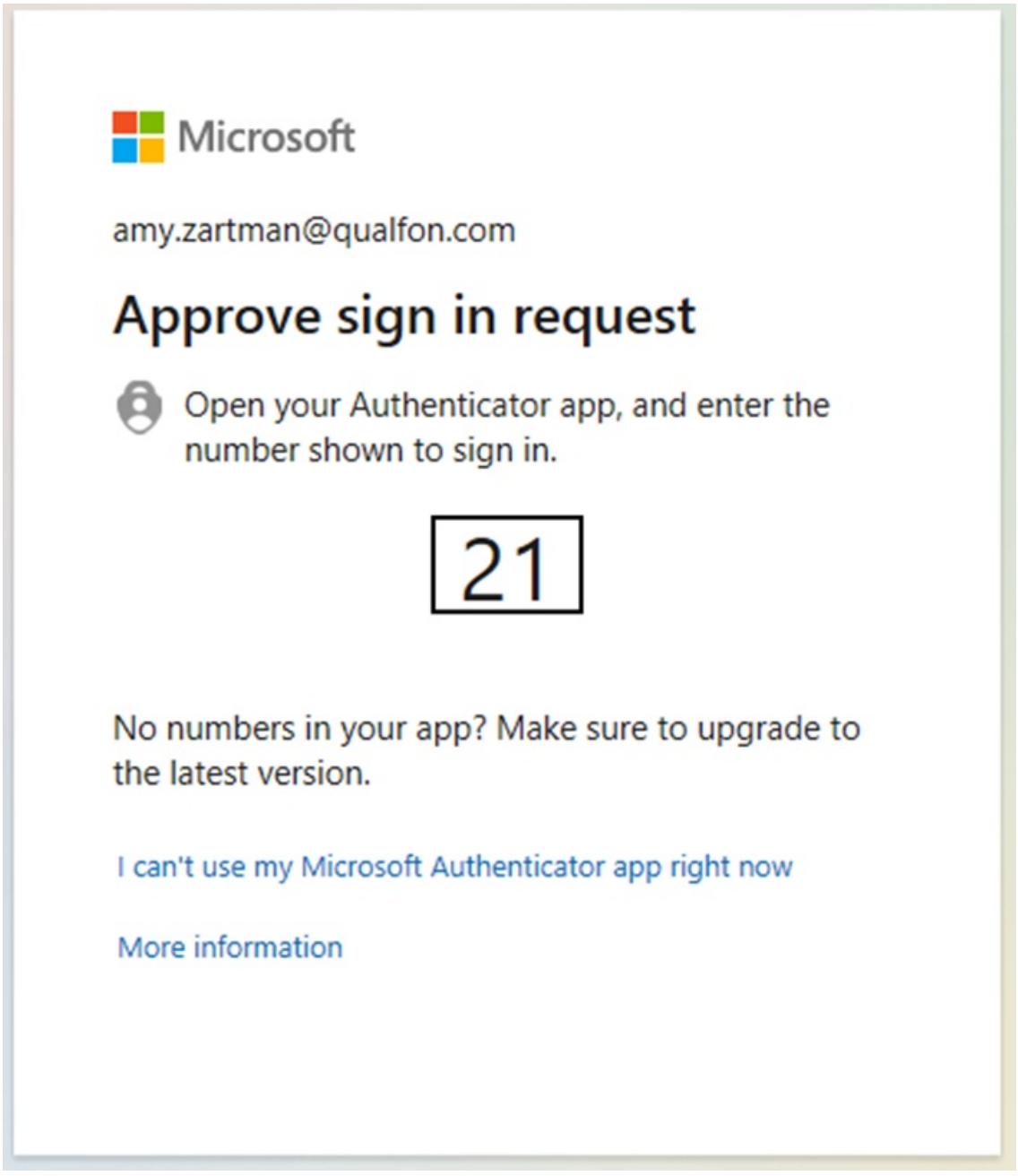
B. Enter your **Qualfon email address.** Click **Next**.

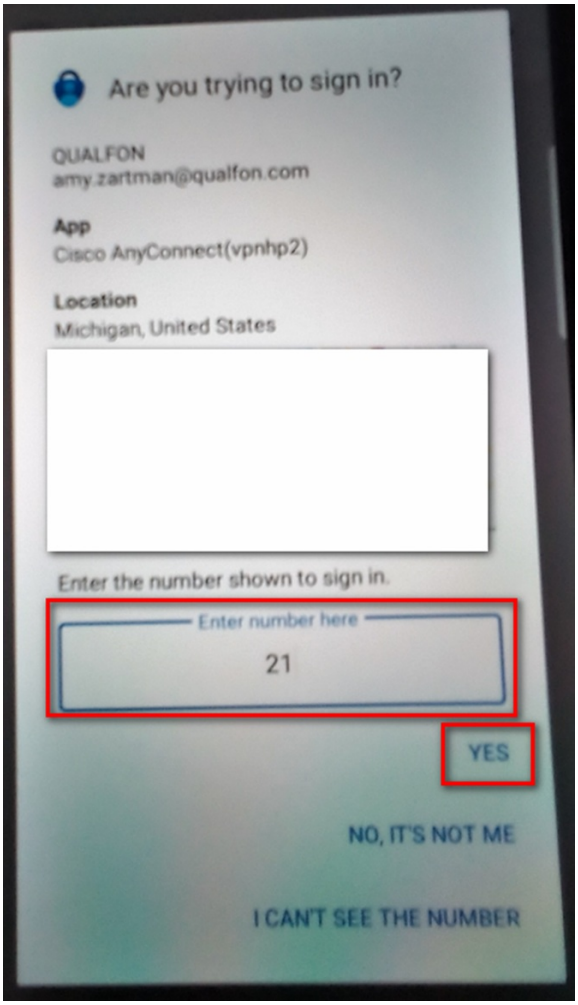


C. Enter your **Qualfon email address.** Click **Next**.

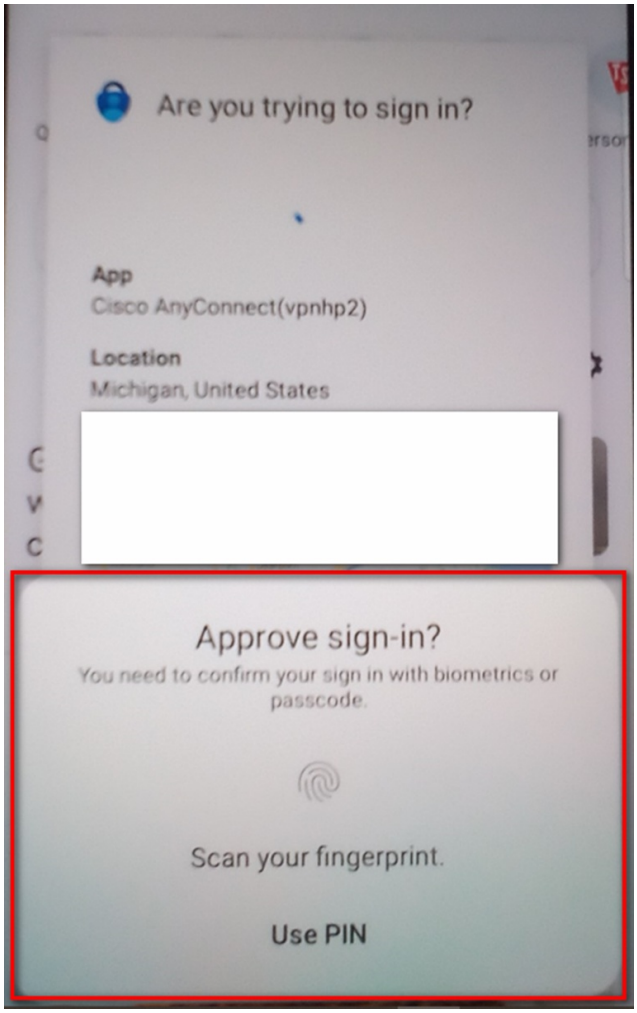


D. Check your mobile device for a **2FA push notification**. Enter the **code shown on your PC screen** into your phone.

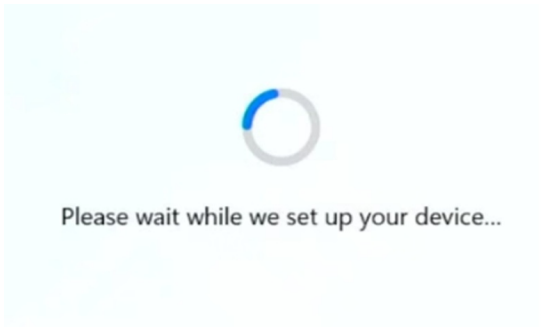

Microsoft
amy.zartman@qualfon.com
Approve sign in request
Open your Authenticator app, and enter the number shown to sign in.
21
No numbers in your app? Make sure to upgrade to the latest version.
I can't use my Microsoft Authenticator app right now
More information



E. When the "**Approve sign-in?"** box appears, unlock your device using your usual method (**PIN, Face ID, fingerprint, or pattern**) to confirm.



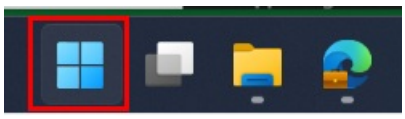
F. After signing in, your PC will take a few minutes to finish setup



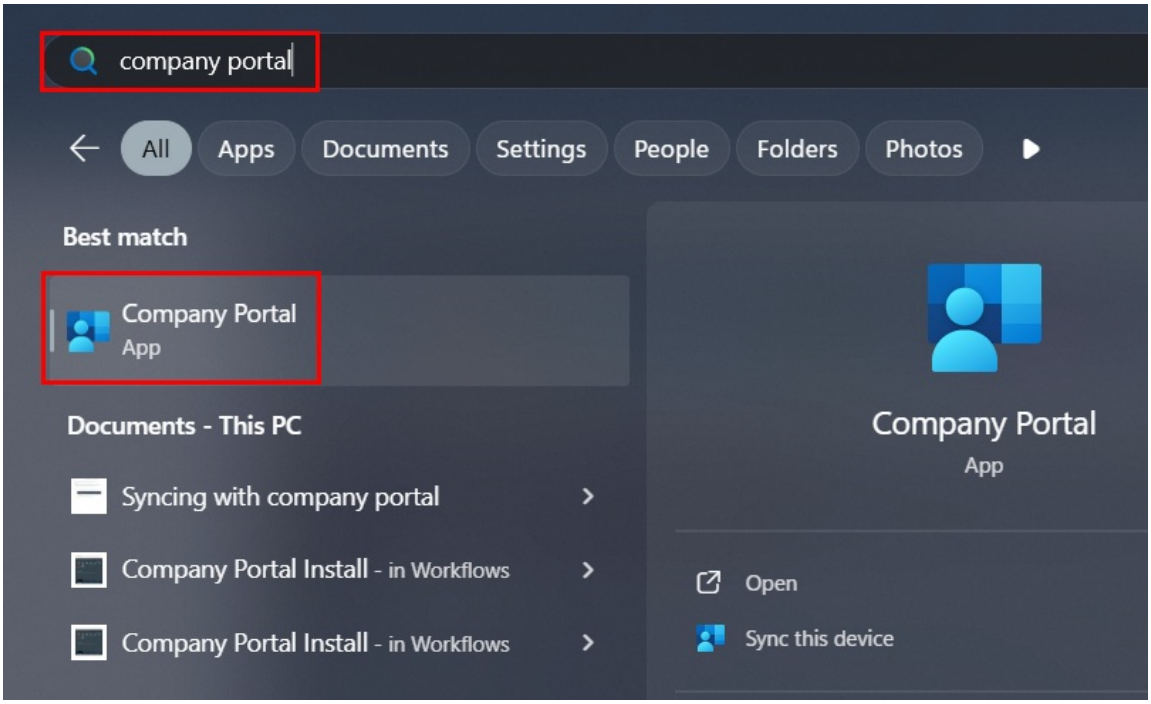
G. **Do NOT click "Continue anyways."** Let the setup finish. Your PC will restart automatically and then sign you in or show a **Finish** button.

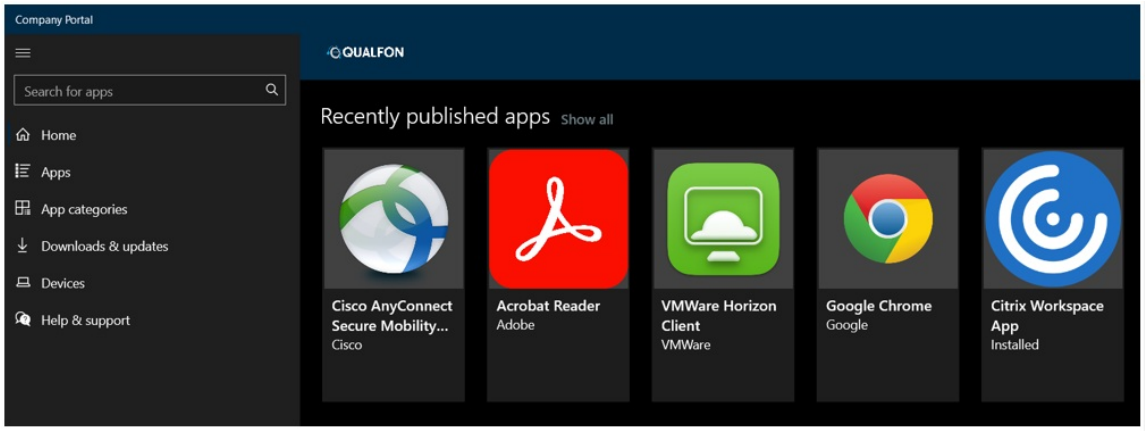
5. Open Company Portal

A. Click the **Start Menu** (Windows icon on the taskbar).

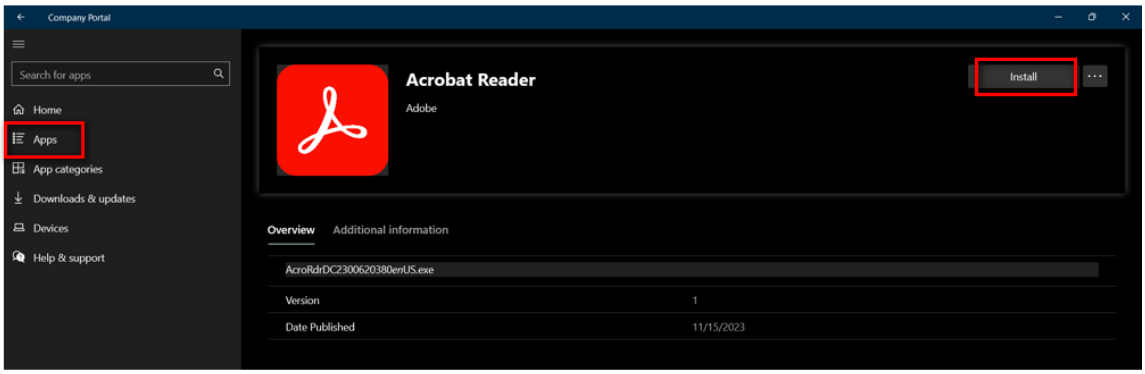


B. Search for **Company Portal**, then **open**. You will be signed in with your Qualfon account.





6. Install Apps
   A. Click **Apps** on the left menu.
   B. Select the app you need. Click **Install** (upper-right corner of window).
   C. **Note**: These apps do not require administrator access to install.



7. From here your Leader will advise how to connect to the rest of your tools.

Related Articles

Revision History

Date Created: 01/24/2024 9:51 am EST
Last Modified: 10/30/2026 4:37 pm EDT