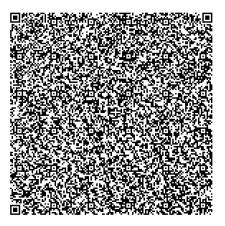
## Highland Park, MI & Johnstown, PA - Option 3

## **Details**

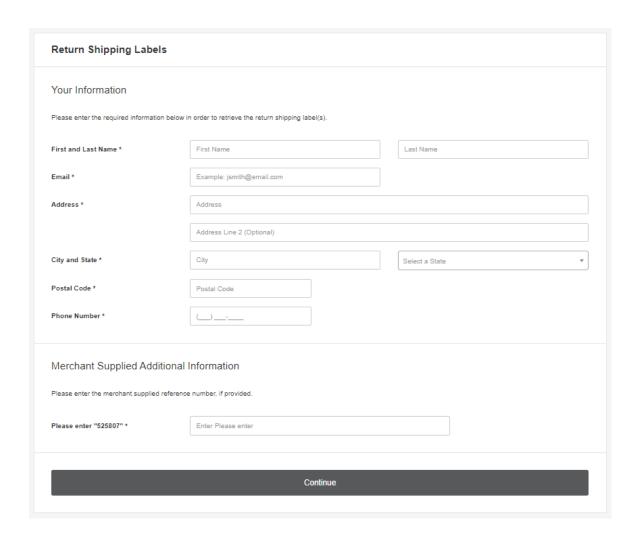
Page contains the QR Code to use for the **Highland Park**, **MI & Johnstown**, **PA sites AND Option 3** in returning equipment.

ONLY Use this QR Code, IF you are associated with/reported to the Highland Park, MI or Johnstown, PA site, DO NOT have the Original Box AND Internal Packing Materials, and need to go to a Corporate Owned FedEx Office Print & Ship Center to have FedEx Pack & Ship the Equipment.

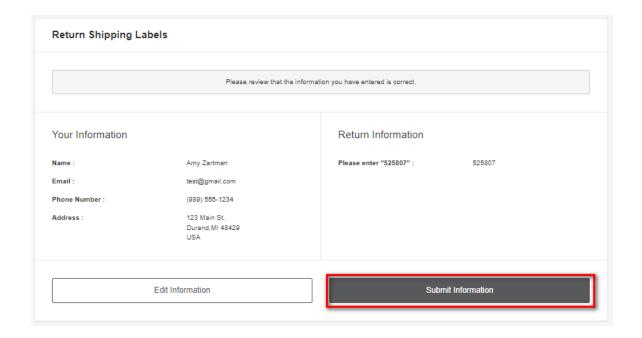
1. Scan the QR Code and it will take you to the appropriate FedEx site.



- 2. If the QR Code doesn't work for some reason, click on this link.
- 3. Complete all the Required fields on the Return Shipping Labels screen. In the Your Information section, enter your Name, Mailing Address, and Phone Number. In the Merchant Supplied Additional Information section, enter 525807 if you report to Highland Park or 528667 if you report to Johnstown. Once everything is entered, click on Continue.



4. Confirm the information entered is correct and click on **Submit Information**.



5. Once the Return has been recorded you'll receive this screen.

| Return Shipping Labels                                      |  |   |        |
|---|--|---|--------|
| Thank you! Please retrieve your shipping information below. |  |   |        |
| Your Information  |  | Return Information  |        |
| Name :  | Amy Zartman                            | Please enter "525807" :                                     | 525807 |
| Email:  | @gmail.com                             |   |        |
| Phone Number :  | (989) 555-1234                         |   |        |
| Address:  | 123 Main St.<br>Durand,MI 48429<br>USA |   |        |
|   |  | as been recorded to have this shipment packed and returned. |        |

6. You will be sent an email from **noreply@fedex.com** that contains a **QR Code**, **RMA Number**, and the **3 closest FedEx Office Print & Ship Center locations**. Print the email or show it to FedEx off your Phone, when you take the equipment to be packed and shipped.



7. FedEx will pack up the equipment for you. Keep a copy of the tracking information in case there are any issues.

## **Related Articles**

## **Revision History**

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