

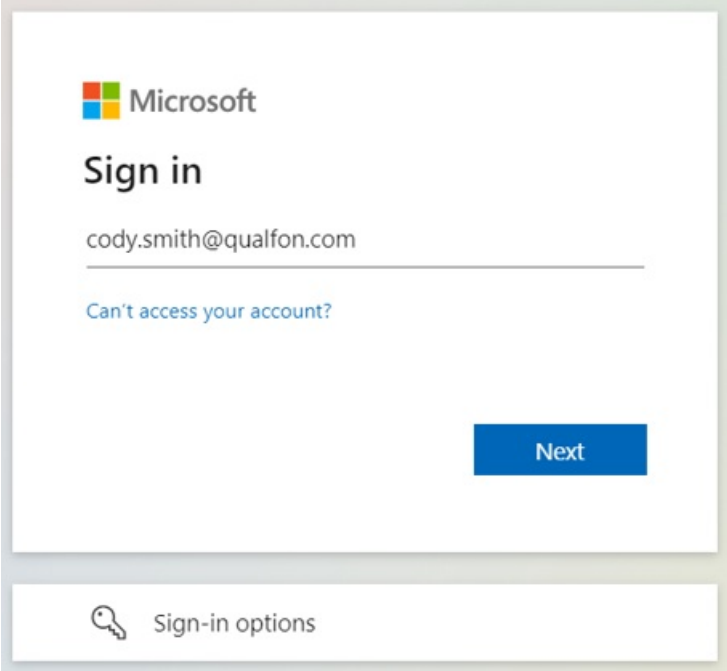
# Security Key Setup

## Introduction

Some accounts may require additional authentication. Process details on how to set up a security key.

## Details

1. Navigate to <https://go.qualfon.com/mfa> on your **computer's web browser** (MS Edge, Chrome, etc).
2. Enter your **Qualfon email address** on the **Microsoft login** screen. Click on **Next**.




Microsoft

### Sign in

cody.smith@qualfon.com

[Can't access your account?](#)

Next

 [Sign-in options](#)

3. Enter your **Password** on the next screen and click **Sign in**.



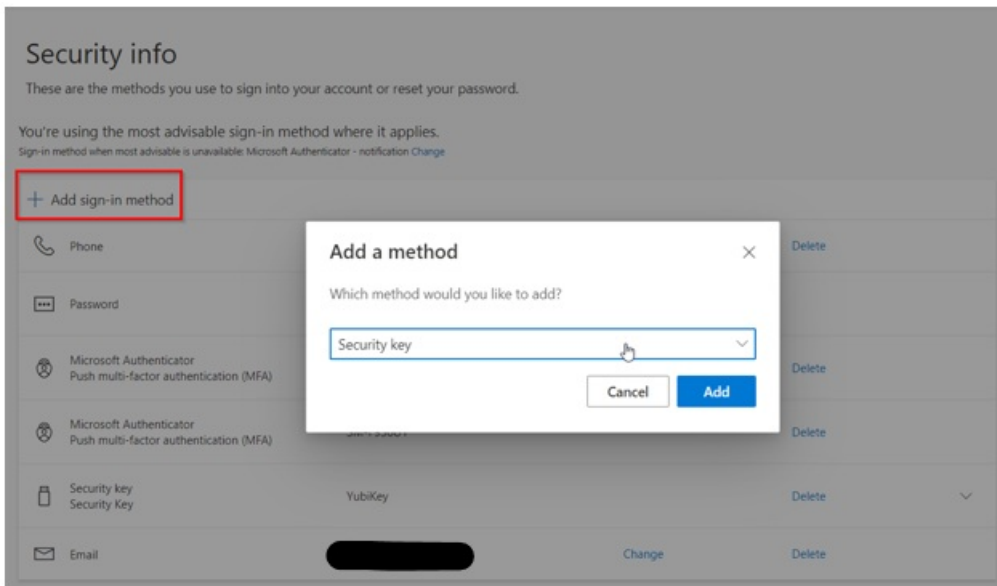
Sign in

cody.smith@qualfon.com

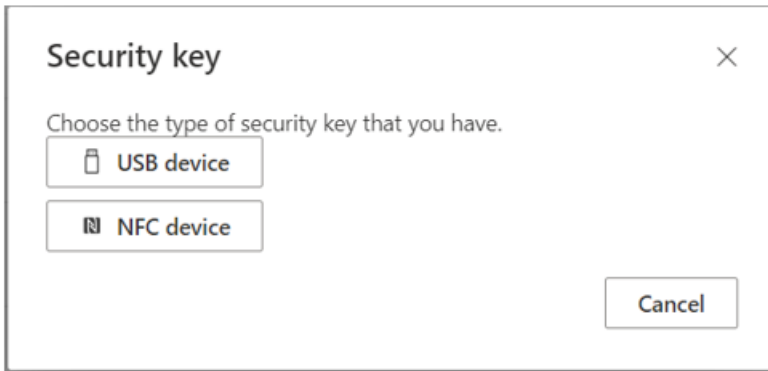
Password

Sign in

4. Under the **Security Info** screen, click on **+ Add sign-in method** and **Security Key**. Click **Add**.



5. Choose the connection type of **USB Device**.



6. Follow the prompts and select **Security Key**.

## Security key



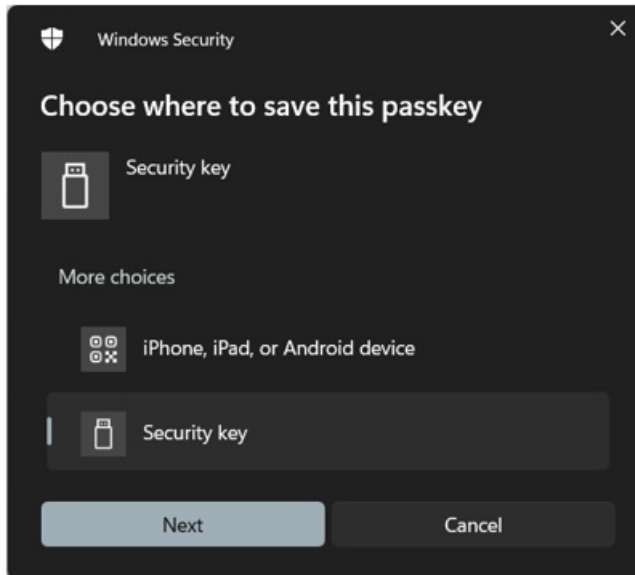
Have your key ready.

When you choose Next, you will be prompted to plug your security key into the USB port. Then, touch the button or the sensor on your security key to finish setting up your device.

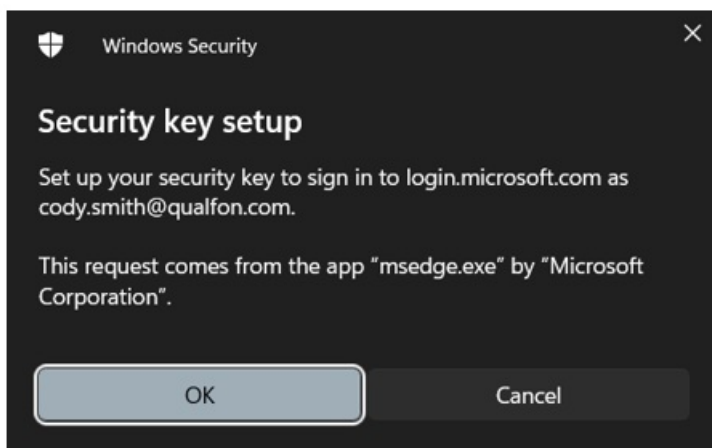
For more detailed instructions, visit your key manufacturer's website.

Back

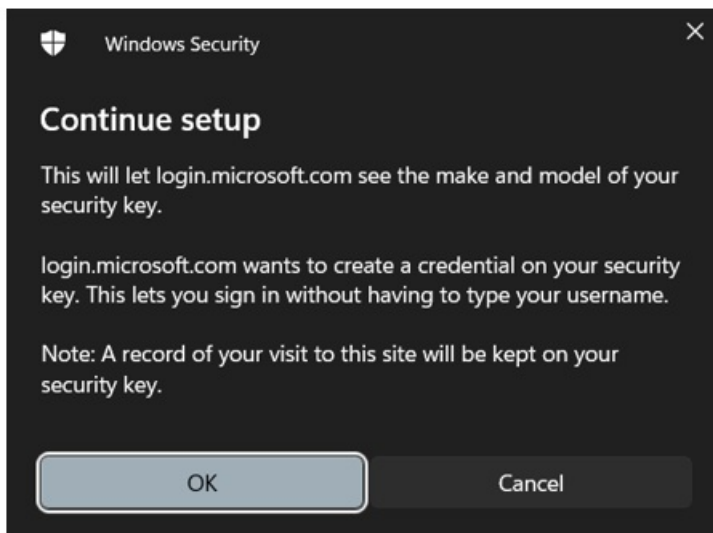
Next



7. Click on **OK**.



8. Click on **OK** again.



9. Enter a **password** (used every time), then tap the **security key** when prompted. Now your security key is set up for 2 Factor Authentication (2FA).

## Related Articles

## Revision History

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